

**GLENBURN TOWNSHIP
BOARD OF SUPERVISORS
MEETING
October 19, 2022**

Board Members in Attendance Bill Wicks, Matt Keisling

Board Guests in Attendance: Bernadette Menendez

Public in Attendance : Tom Wicks, Fred DeRiggi, Sheri DeRiggi, Mark Young

Supervisor Wicks called the meeting to order at 7:00 PM with the pledge to the flag.

Public Comment Period

Minutes

- Motion made by Supervisor Wicks to waive reading of the minutes aloud and to accept the minutes of the September 2022, Township Meeting. Second by Supervisor Keisling, All in Favor

Financial Report/Presentation of Bills

- Secretary Treasurer Menendez reported the bills for October 2022, to the Board. Motion made by Supervisor Wicks to pay the bills and accept the financial reports as presented by Secretary Treasurer Menendez 2nd by Supervisor Keisling. All in Favor.

Committee Reports

- **Police:** Report - Attached .
- **Roads:** Monthly report from Mark Hopkins. Supervisor Wicks motioned to waive the reading of the road report seconded by Supervisor Keisling, all in favor.

Unfinished Business

- Border Realty Property Mark Young attended this month's meeting to go over the changes on the updated drawings provided. Supervisor Wicks gave him a letter from our Engineer Zack Smith with his questions and recommendations of what he saw on the blueprints. Mark Young said that all of this is in the preliminary stage to make sure that the township was accepting the proposed site for the project. Supervisor Wicks explained no objection to having it and that he realizes that the prints were not complete. Mark Young know about the provisions of right ways and setbacks for the roads, he is wanting to be transparent to the township. He is going to get the engineer to start moving forward with the drawing.
- Supervisor Wicks also explained that with the latest changes that were made residents may have objections. Mark Young thanked the township and is wanting to move forward with project.
- Tabled to next month - Act 57 Requires Township to Adopt Tax Resolution Act 57 of 2022 Requires all municipalities that levy real estate taxes to adopt a resolution or ordinance directing their tax collector to implement its provisions. Townships will have October 10, 2022 , the law's effective date, until January 9, 0223, to adopt the resolution or ordinance.

- New Tax Auditor will be needed

New Business:

Responded to grant for the PEMA letter of intent sent. on Wednesday Oct 19, 2022 at 9:00 AM

Matt DeRiggi and Shari DeRiggi owners of home on Sunset Ave, they have concerns of the curbing that was not restored in front of their home that Mr. DeRiggi mother lives in. There is water pooling and can cause damage. Asking for it to be corrected. Supervisor Wicks will have the road crew out to correct it with modified stone and topsoil compacted, then seed and hay to cover the area. They were all in agreement.

New Items /Issues

Supervisor Wicks will request for Grace Hildebrand to look over our ordinances about parking ordinance for the roads in the township, no overnight parking at the township lot.

To review the Employee Handbook and change items regarding vacations time, sick time, to read as Scheduled time off and Non Scheduled time off.

And would like plaques made for the two organizations that do the highway clean up on route 6 & 11. throughout Glenburn Township. Thanking them for keeping our roads free of litter.

Announcement

Supervisor Wicks motioned to adjourn at **7:50 PM.** and second by Supervisor Keisling, All in Favor.

Respectfully Submitted

Bernadette Menendez
Secretary Treasurer